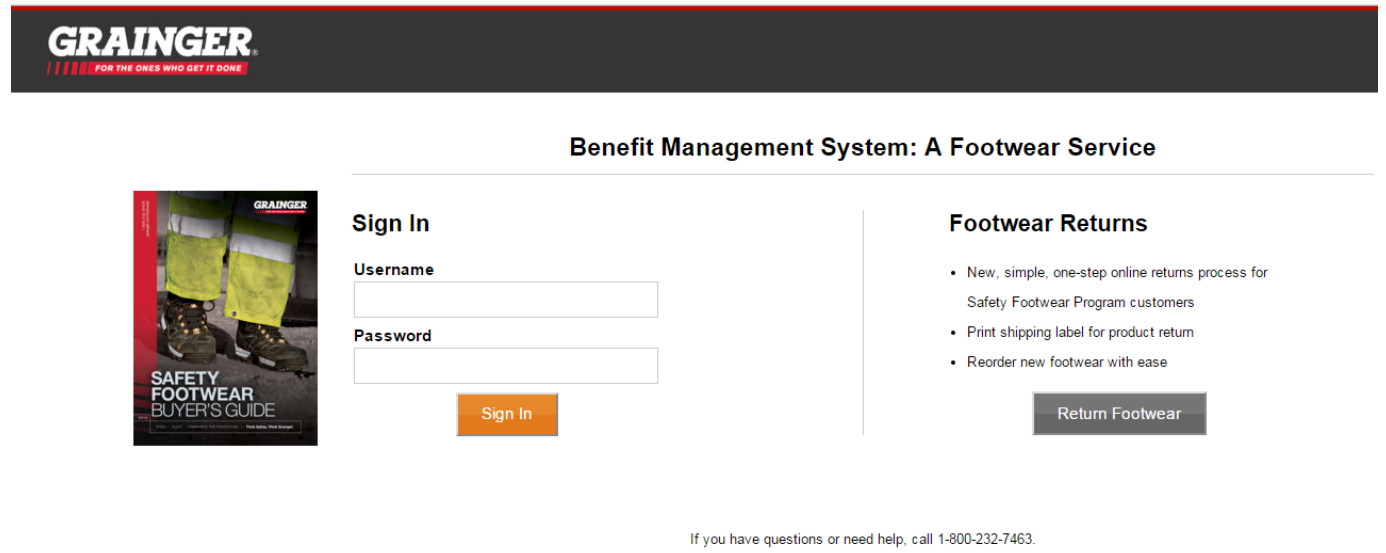



BMS Web Returns

- 1) Got to the BMS Homepage and select the Return Footwear option. Link: (<https://www.safetysolutions.com/orderform/default.asp?bms=true&direct=true>)



GRAINGER
FOR THE ONES WHO GET IT DONE

Benefit Management System: A Footwear Service



Sign In

Username

Password

Sign In

Footwear Returns

- New, simple, one-step online returns process for Safety Footwear Program customers
- Print shipping label for product return
- Reorder new footwear with ease

Return Footwear

If you have questions or need help, call 1-800-232-7463.

- 2) You'll need to select and enter either the Shoe Ticket #, Pack ticket #, Or Other Information (ID #, Last Name, Style, etc..)

BMS Footwear Returns

Please choose from one of the following:

Shoe Ticket Number

Pack Ticket Number

Other Information

Submit

For any questions or help please call our customer care center at 800.232.7463.

3) Follow the step by step process below. Click Process Return once ready.

BMS Footwear Returns

Your return will not be processed until you press the **PROCESS RETURN** button below.

Steps for Processing a Return:

1. Validate the totals below
2. Enter email address and phone number, so we can contact you if we have any questions regarding the return.
3. Select a reason for the return
4. Enter address for a check refund on employee paid portion, if required
5. Enter credit card information for a credit card refund on employee paid portion, if required
6. Click Process Return button
7. If a pre-paid shipping label is required, click the Return Label button. This will open a new window to UPS's website.
8. Once you have a shipping label or if one isn't needed, click the Reorder to be taken to our shoe catalog for a replacement order.
9. If a replacement isn't desired you may close this window now.
10. Once your return shoe has been received by our returns department, a credit memo will be processed to your company and a refund will be issued to you for any employee portion you paid; payroll deductions are processed by your employer.

RMA Number WR36881103	
Employee Name Demo User	Customer Number DEMO
Employee Number 2345	Ship To SHOE
Item Description 26063 Timberland PRO 9M;MENS	
Ticket Total (137.6)	Employee Payroll Deduction (37.6)
Subsidy Amount (100)	Employee Paid (0)

Returned Shoe Ticket SB1022201559364	Returned Sales order W0414146
--	---

Reason for Return

Did Not Fit Properly ▼

Contact Information

*Email Address
user@mydomain.com

*Phone Number
123-456-7890

Process Return

- 4) Once the Process Return has been clicked. You'll see 2 options.
 - a. Click the UPS Label first to generate a Return Label.
 - b. Select Reorder to place a replacement order.

BMS Footwear Returns

**Your return has been successfully processed
on RMA # WR36881103.**

Steps for Processing a Return:

1. Validate the totals below
2. Enter email address and phone number, so we can contact you if we have any questions regarding the return.
3. Select a reason for the return
4. Enter address for a check refund on employee paid portion, if required
5. Enter credit card information for a credit card refund on employee paid portion, if required
6. Click Process Return button
7. If a pre-paid shipping label is required, click the Return Label button. This will open a new window to UPS's website.
8. Once you have a shipping label or if one isn't needed, click the Reorder to be taken to our shoe catalog for a replacement order.
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Returned Shoe Ticket SB1022201559364	Returned Sales order W0414146
--	---

Contact Information

***Email Address**
BMS_Orders@grainger.com

***Phone Number**
555-555-5555

Return Label

Reorder

- 5) Once the UPS Label is selected a new tab will be opened in your browser. Fill out the required information and select Process Shipment.



Welcome to the Grainger / Safety Solutions returns portal

Your package will be returned to the following Grainger / Safety Solutions facility

6161 Shamrock Court
Dublin, OH 43016

Please review all the pre-filled information on the Shipping Form, select a reason for return from the drop down menu and confirm the number of Return Labels you need. Note all ♦ indicate a required information field.

After you have printed your shipping label(s), you can schedule a UPS pickup or you can take your package to any UPS drop off location. To find the nearest UPS location use the [Drop-Off Locator](#)

For any questions call 1-800-472-4643 for 24/7 support or refer to [Grainger Returns Policy](#)

Shipping Information.

Ship From

Name ♦

Address Line 1 ♦

Address Line 2

City ♦

State ♦
Alabama ▼

Postal Code ♦

Phone Number
555-555-5555

E-Mail Address ♦
BMS_Orders@grainger.com

Label Delivery Method
View, Print, and E-Mail ▼

Package 1
Estimated Weight ♦

RMA Number ♦
WR36881103

Return Reason ♦
Did Not Fit

How Many Return Labels Are Required?
1

Comments

Characters left: 8000

Process Shipment Clear

- 6) Once completed a label will be created on your browser and also sent to the email address provided to print later if necessary.



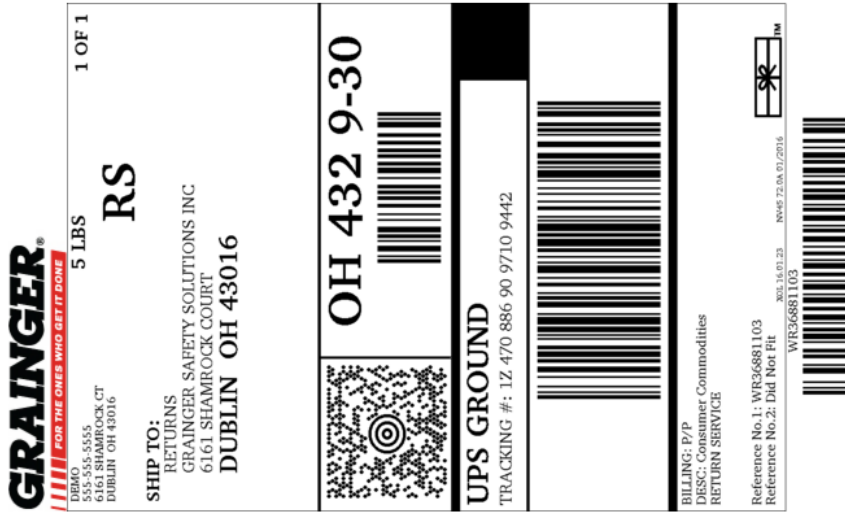
Shipment successful

Return label has been e-mailed.

[1Z4708869097109442](#)

[Return to Shipping Page](#)

[Click here to Schedule a pickup](#)



FOLD HERE

Instructions

UPS Electronic Return Label: View/Print Label

1. Ensure that there are no other tracking labels attached to your package.
2. Fold the printed label at the solid line above. Place the label in a UPS Shipping Pouch. If you do not have a pouch, affix the folded label using clear plastic shipping tape over the entire label. Take care not to cover any seams or closures.
3. Collection and Drop-off
 - Schedule a same day or future day Pickup to have a UPS driver pickup all of your Internet Shipping packages.
 - Take this package to any location of The UPS Store®, UPS Drop Box, UPS Customer Center, UPS Alliances (Office Depot® or Staples®) or Authorized Shipping Outlet near you. Items sent via UPS ReturnsSM Services(including via UPS Ground) are accepted at Drop Boxes, to find your closest UPS location visit www.ups.com/content/us/en/index.jsx and select Drop Off. [Drop Off Locator](#)

Daily Collection customers:

- Have your shipment(s) ready for the driver as usual.